District Update #2
Shelter in Place

May 21, 2020
San Mateo Union High School District
Board Meeting
Overview

1. Student Support/Intervention during remote learning
2. Proposed changes to Course-taking AR’s for 2020-21
3. Budget/Facilities Update
4. Human Resources
5. Digital Devices Planning Update
6. Return to School Committee Updates:
   a. Draft principles
   b. Calendar/Bell Sub-committee
   c. Technology Planning/Device Proposal
   d. Instruction Subcommittee
   e. PD Subcommittee
7. Communications
**Student Support/Intervention during May**

1. **Identification of students at risk**, letters sent home from May 4th submission, and follow-up by counseling/other staff (May 4 & 18)
2. **Screencast** of Reminders/support for teachers regarding how to support our most vulnerable students in receiving CREDIT (May 13)
3. **Seniors at-risk** of not graduating given option to re-start classes starting May 1 (independent study)
4. **Students with IEP's** - outreach/support by Ed. Specialists, Counselors, Mental Health staff
5. **English Learners** - Team effort (counselors, teachers, instructional aides, EL Specialists, Family Engagement coordinators) to support academic and social service needs of students & families
Proposed changes for summer/fall

- Allow juniors and seniors to take fewer than five classes if they are on schedule to graduate

- Change in AR regarding summer school - grading

- Other changes to policies will be made in light of any County/State Health Directives

- Summer in-person EL instruction with social distancing, students in groups of twelve, masks, and outside
  - Targeting most at risk students for support
  - Complies with present health directives
  - Allows us to see how in person instruction could go
Budget and Facilities Update

- More information will be shared during the May Revise Agenda Item later in the evening.
- The board will hold a Budget Study Session on May 27, 2020 at 4 p.m.
- Budget Augmentations are proposed for staff professional development, Chromebooks, and Internet access devices.
- Planning the process of reopening stadium fields and pools per the County Health Director’s new directive with supervision and social distancing.
- Schools are planning conditioning opportunities outdoors on stadium fields for students the first week of June.
Budget and Facilities Update (cont.)

Projects Funded by Measure L

- Work begins soon on field renovations at Capuchino and Mills High Schools.
- Cameras will be installed at all schools across the District - work begins in June.
- Thank you to the taxpayers for their support of these important projects!
Human Resources

- Communicating onsite safety guidelines & implementing symptom checking
- Developing training strategies for staff
- Most teacher & administrator hiring completed
- Video interview practices/software
- Filling vacant positions with employees with diminished workloads
- Anticipating medical carrier renewals
- Retirement incentive reopened
- Moved to virtual onboarding
Digital Device Planning Update

- District is seeking input from stakeholders about the allocation of Chromebooks to all students in the fall of 2020 (approximately $400K addition to budget):
  - Using existing stock of Dell Chromebooks (approx. 7,000)
  - Potentially purchasing new Chromebooks to cover all students (approx. 2,000 new Chromebooks)
  - Investing in cases/protection plan

- District planning for PD and support infrastructure that will be required to support transition to 1:1 device allocation

- District is committed to ensuring that all students have access to a Chromebook and WiFi - 9th - 11th graders will keep loaner devices.
Return to School Committee Update

District-Level School Return to School Committee, headed by Deputy Superintendent Kirk Black

- Continues to meet every week.
- There are 22 sub-committees and have started convening.
- Employing Project management software (Asana) to manage/communicate complex interrelated web of committees
Draft Principles to Guide Committee

- Safeguard the **health and safety** of students and staff
- Comply with the State and County Health Department directives and guidelines
- Consider **feedback from diverse and multiple sources**
Draft Principles to Guide Committee (cont.)

- Ensure **equitable access** to teaching and learning:
  - Prioritize the needs of most vulnerable students
  - Ensure students have individualized check-ins at least once a week
  - Provide consistent online experiences
- Leverage resources to **address achievement/opportunity gaps**
- Build **flexibility** into RTS plans with “in-school” and “at-home” learning strategies
- Create **metrics to measure** the effectiveness of RTS plans
- Use **data to revise** the RTS plans as needed
- Leverage **community resources** to enhance RTS plans
Scheduling/Bell Subcommittee Update

- Team has met twice:
  - Explored schedules (50% on-campus/50% at-home working) with block and 7-period day schedules - preference was block schedule with 2 classes per week
  - Our discussion and outcomes largely impacted by the Instruction Committee recommendations
  - We will explore quarter- or semester-long classes and synchronous distance learning schedules while limiting student contacts
- Present County Directive limits student cohort to 12 students
- Given social distancing protocols, students in a class would be divided at least in half or 1/3
- Bell schedule will limit passing periods - block schedules will be needed
- Lunch periods and frequency need to be determined
Ideas being reviewed to comply with social distancing in fall - reduce class sizes

- Reduce/eliminate classes that are seemingly not feasible in a virtual environment
- Instructional coaches - potentially reducing number to reduce class size
- Maximum number of classes that student can take
- We anticipate more students/families choosing to take classes through Community College system (Dual Enrollment)
Instruction Subcommittee

- Reviewed and adopted a SMUHSD version of VOCAL framework to guide design of instruction for the remote learning environment

- Conducted focus groups with students to gain an understanding of their experience of remote learning in order to enhance and ensure appropriate supports are in place (Leadership students, AVID, EL students and students with IEPs)
Professional Development Subcommittee

- Incorporate student focus group data to inform design of Professional Learning
- Four Professional Development days will be added to the beginning of the school year
  - Provide time to specific content areas to develop consistent and coherent experiences for students across classrooms and school
  - Digital Citizenship & Wellness
  - Social Emotional Support in context of Global Pandemic
  - Personalizing and providing culturally relevant experience for students in online/remote learning environment
  - Deeper Learning & Student Agency
  - Authentic Work
  - Digital Tools
  - Logistics for any in-person training

- Emergent Foci for Classified Staff:
  - Student support and outreach best practices
  - Logistics/Cleaning Best Practices
Communications

Surveys of Families and Students

Goals

● Gauge the comfort level of families around returning to school
● Learn what educational models appeal to families and students
● Plan for staffing
● Poll seniors to determine wants for future celebrations