




SMUHSD

Assembly Bill 104

Assembly Bill 104 was signed on July 1, 2021 and provides direction on retention, grade changes, and use of CA Minimum Requirements

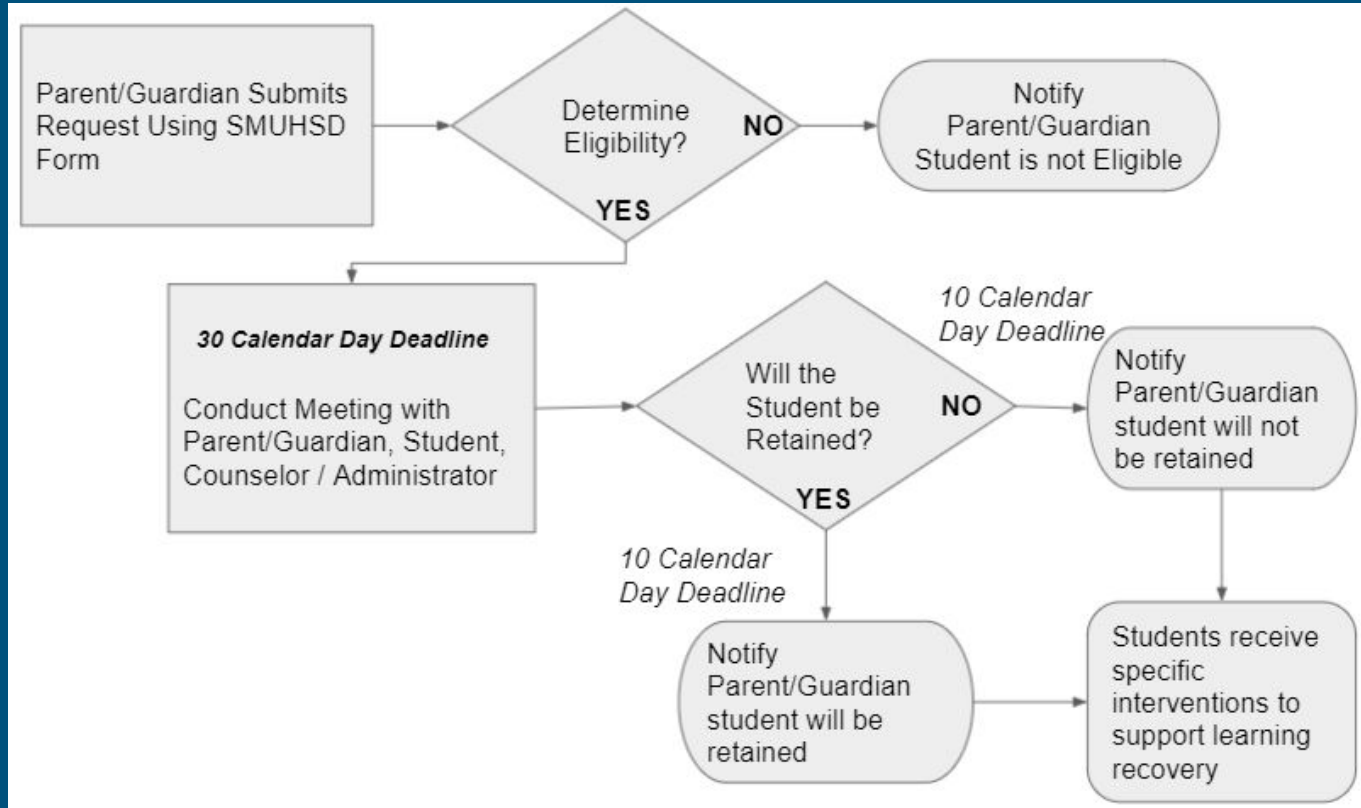


Retention

Process for requesting to repeat the grade level from the 2020-21 school year

- **Step 1 - Complete Retention Request form**
 - Parent(s) or Guardian(s) complete the request form
 - Only should be completed for students who had 30 credits (6 semester classes) with a D, F or No Pass
- **Step 2 - Eligibility**
 - Student Services will review the student's records from 2020-21 school year records
 - We will determine whether eligible or not, if eligible then
- **Step 3 - Consultation Meeting**
 - Within 30 days of request, a parent or guardian, student, counselor/administrator meeting shall occur with Director of Student Services
 - Meeting topics will include: learning recovery options, student academic data, social/emotional, and retention information
- **Note: Students with IEPs should have an IEP meeting prior to the consultation. Retention decisions should be consistent with their IEP, and case managers should attend the consultation meeting.**

Procedure



Grade Change Request

AB 104 states that a parent/guardian can request a grade change from a letter grade to Pass/No Pass for any High School course on the transcript during the 2020-21 school year. Posted no later than July 30th.

Step 1 - Complete Grade Change Form

Step 2 - Schools must explain impact on college including requirements of CSU and encourages UCs and privates to accept changes

[AB 104 Postsecondary Institution Survey Results - Postsecondary \(CA Dept of Education\)](#)

Step 3 - Deadline - Form submission prior to August 16th

Step 4 - Notification - Within 15 days of the grade change

Graduation Requirements - Class of 2021 & 2022

AB 104 permits all 11th and 12th graders in 2020-21 who are not “on-track” to graduate in 4 years due to SMUHSD requirements beyond the statewide requirements are exempted from the additional requirements. This is similar to other student groups like foster youth, homeless students, incarcerated youth, etc.

Student Services will inform 2021 graduates of their status and rights under AB104.

Support to Graduate

SMUHSD will provide the opportunity to complete the statewide requirements through a combination of:

- Credit recovery
- Adult School
- Community College
- Other accredited programs, or
- 5th year of high school in some cases

Class of 2021 will have the entirety of the 2021-22 school year to complete the graduation requirements