

Concurrent Enrollment and Summer Plans

Class of 2024

Concurrent Enrollment

High school students take a community college course for enrichment, *without* earning credits toward high school graduation (**exceptions apply).



High School Enrollment Programs

Concurrent Enrollment



High School Enrollment Programs

Concurrent Enrollment

Concurrent Enrollment is an enrichment program designed to provide current 9th-12th graders the opportunity to get an "early start" on their college experience and earn college credit. Enrollment fees are **free** for high school students who enroll in 11 units or fewer.

High school students can enroll in day or evening classes and receive college credit for course work successfully completed. Most courses are transferable to four-year colleges and universities, enabling the student to earn honors credit while fulfilling university requirements without the expense of most university programs.

[Steps to Concurrent Enrollment](#) 

- Step 1: Apply to CSM** >
- Step 2: See your high school counselor** >
- Step 3: Complete math or English assessment (if desired class has a prerequisite*)** >
- Step 4: Submit the College Connection Form** >
- Step 5: Register for classes on or after your registration date** >

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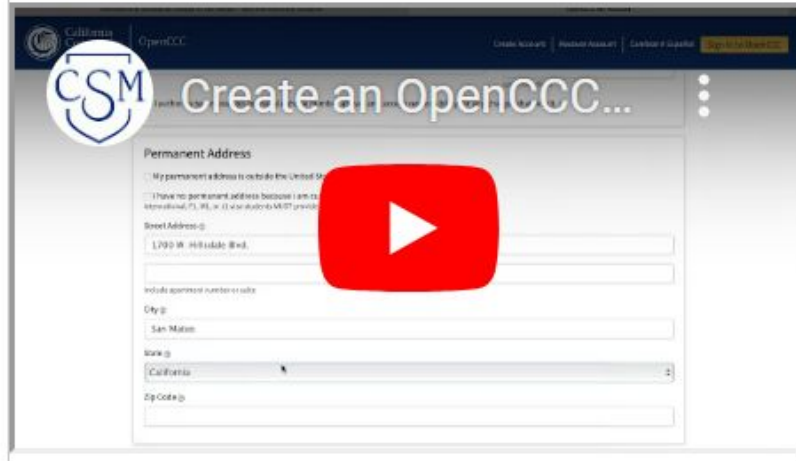
**If you have taken a dual-enrollment course (e.g., Biotechnology, Foods, Bus 100, etc.) or a CSM course in the past, then you can bypass step 1.

Step 1: Apply to CSM

Step 1A: Create an OpenCCC Account

- Create an OpenCCC Account 

Create Account



CSM

Create an OpenCCC...

Permanent Address

My permanent address is outside the United States

I have no permanent address because I am an international (F, J, M, N, O) student in M-1 or M-2 status

Street Address

Include apartment number or suite

City

State

Zip Code

Step 1B: Apply to CSM through OpenCCC

- Apply to CSM 

Apply to CSM



College of San Mateo

How to Apply to CSM

Before applying to college you must first have an OpenCCC account.

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges Chancellor's Office.


OpenCCC is a service of the California Community Colleges Chancellor's Office.

A SERVICE OF THE
California Community Colleges Chancellor's Office

HELP TERMS OF USE PRIVACY POLICY ACCESSIBILITY

Step 2: Search for Courses of Interest via [WebSchedule](#)

Change Site | SMCCCD Search site using Google...

 SAN MATEO COUNTY
COMMUNITY
COLLEGE DISTRICT




[WebSMART](#) [WebSchedule](#) [Canvas](#) [Support](#) [my.SMCCCD](#)

[Search by Keywords](#) [Department](#) [Course Type](#) [Transfer](#) [Distance Ed](#) [Advanced](#)

Search by Keywords

Spring 2023 Summer 2023 Fall 2023

Keywords (example: Course Title, Dept., Course #, CRN, Instructor) [Q All](#) [Q Open Classes](#)

 Cañada  CSM  Skyline

[More Options +](#)

Step 4: Submit the College Connection Form

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Step 1: Apply to CSM

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Step 4: Submit the College Connection Form

1. Log on your [mySMCCD Student Portal](#)
2. Click on the **Student Success Link**.
3. Once in the Student Success Link section, click on the “**My Forms**” tab to access the **College Connection Form**.

To complete the **College Connection Form**, you will need the following information:

1. The **Course Number (CRN)** for the course(s) you plan to take.
2. Your **parent/guardian’s email** address.
3. Your **high school counselor’s email** address (vgasco@smuhsd.org)

Step 5: Register for Classes

Step 4: Submit the College Connection Form

Step 5: Register for classes on or after your registration date

- ❖ **Once your **College Connection Form** has been approved, you will receive an email with registration info (can also be found in WebSmart account).
- ❖ Log into **WebSmart** and Register for classes under “Student Services”

Questions???



Counselor Letter of Rec

If you are planning to apply to **Private and Out of State Universities** *and* would like me to write your counselor letter of rec, please complete the following steps by **June 5th**:

1. Complete the [Class of 2024 Senior Survey](#) in Naviance.
2. Formally request letter by completing this [Google form](#)

Junior Year Timeline: Late Spring of Junior Year

- ❑ **Focus on grades and doing your best academically**
- ❑ **Maintain and develop extracurriculars**
- ❑ Attend College Visits through CCC
- ❑ Attend Junior workshops
- ❑ Make appointments with Ms. Hanson for extra guidance
- ❑ Start using [Naviance](#) and [CaliforniaColleges](#) as tools for researching colleges/majors/programs
- ❑ Start creating a realistic list of schools & programs (Target, Reach, Safety!)

Junior Year Timeline: Late Spring of Junior Year

- ❑ If taking SAT/ACT, Sign up and look into preparation
- ❑ Prepare for AP Exams if applicable
- ❑ Begin verbally asking for letters of rec
- ❑ Formally request Counselor Letter of Recommendation from Ms. Gasco and complete Naviance Senior Planning Survey by **June 5th**
- ❑ Finalize summer plans
- ❑ Meet with your school counselor to plan for any makeups or transcript concerns
- ❑ Check Canvas & email regularly for updates & information

Junior Year Timeline: Summer Before 12th Grade

- ❑ Meaningful Summer activity - job, family time, volunteer work, internship, summer school CSM course, etc.
- ❑ Rough drafts of [Personal Insight Questions](#) or [Common App Questions](#) or other Personal Statements
- ❑ Open College application accounts (Common App, UC, CSU) - start filling out easy parts!
- ❑ Develop your Resume or running list of accomplishments, activities, etc.

Junior Year Timeline: Summer Before 12th Grade

- ❑ Visit potential schools– attend virtual events and campus tours
- ❑ Begin [Scholarship Research](#)
- ❑ Have your “list” of schools to apply to
- ❑ Create an organizing system to keep track of due dates and college entrance requirements
- ❑ **Relax, do things you enjoy - this is your last summer of high school**

What are your plans for this summer?



Turn and Talk: Find someone with similar shoes and share three things that you plan to do this summer.



- [California Colleges](#)
- [Naviance](#)
- [Scholarship Info](#)
- [SMUHSD Scholarship Database](#)
- [UC's Personal Insight Questions](#)
- [Junior Year Timeline](#)
- [Counselor Letter of Rec Process](#)
- [Teacher Letter of Rec Policy](#)