

Safe Riding Practices

Prior to departure on a school pupil activity trip, all pupils riding on a school pupil activity bus all passengers have received the safety instruction by the driver that includes but is not limited to the following safety rules:

- Location and operation of all emergency exits
- Location and use of emergency equipment
- Responsibilities of passengers seated next to an emergency exits
- Proper fastening and release of the passenger restraint system
- Acceptable placement of passenger restraint systems on pupils
- Times at which the passenger restraint systems should be fastened and released
- Acceptable placement of the passenger restraint systems when not in use
- All passengers must remain seated while the vehicle is in motion
- No eating or drinking is allowed
- No student or students shall be allowed to enter the bus under any condition at any time without a school official or chaperone

Driver Signature: _____ Date/Time: _____

School Official or Chaperone Signature: _____ Date/Time: _____

The driver has reviewed all safety and emergency procedures prior to the initial departure and the driver and school official or adult chaperone must have signed this form with the time and date acknowledging that the safe riding practices were reviewed.

Upon completion of this activity trip, this form must be returned to the San Mateo Union High School District's Transportation Department and shall be retained by the school district for a minimum of two years.