## SAN MATEO UNION HIGH SCHOOL DISTRICT

### 2019-2020 EQUIPMENT RENTAL and STAFFING FEES FOR SMUHSD THEATERS

**July 2019 - June 2020**

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- **Organization Name:**
- **Permit Number:**
- **Event Dates:**
- **Site:**
- **EQUIPMENT INCLUDED IN COST OF RENTAL**
- **THEATER DEPARTMENT ESTIMATED LABOR**
- **Additional Equipment Charge:**
- **NEW FEES 2019-2020**
- **Additional Fees as Established by MGR**

**Notes:**
- **This form is to be filled out AFTER walkthrough with Auditorium Manager, Fore Person or Supervisor**
- **EQUIPMENT INCLUDED IN COST OF RENTAL**
  - Use of Full Facility - Lobby, Box Office, Auditorium, Stage, Dressing Rooms, Green Room, Restrooms
  - Basic Stage Lighting
  - Sound Mixing Console - Yamaha CL5 (SMPAC Only) / LS-9 in all large theaters
  - Microphones, wired
  - Movie Screen - fixed location
  - Basic Projector - to fixed screen
  - Wireless Intercom Units - 4 per theater
  - Mic and Podium
  - Tables - From within building - Charges applied if additional tables are needed
  - Chairs - From within building - Charges applied if additional tables are needed
  - Genie Lift - operated by District Personnel ONLY

**Personnel Provided by District**

### THEATER DEPARTMENT ESTIMATED LABOR

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<th>NON-PROFIT GROUP B RATE</th>
<th>OTHER - GROUP C RATE</th>
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<tbody>
<tr>
<td><strong>Rate 2019/20</strong></td>
<td><strong>Total</strong></td>
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**Auditorium Fore Person**
- Rate 2019/20: $46.00
- Total: $46.00

**Auditorium Fore Person - OT**
- Rate 2019/20: $83.00
- Total: $83.00

**Auditorium Fore Person - DT**
- Rate 2019/20: $108.00
- Total: $108.00

**Auditorium Supervisor**
- Rate 2019/20: $46.00
- Total: $46.00

**Auditorium Supervisor - OT**
- Rate 2019/20: $83.00
- Total: $83.00

**Auditorium Supervisor - DT**
- Rate 2019/20: $108.00
- Total: $108.00

**Auditorium Fore Person - Sub**
- Rate 2019/20: $30.00
- Total: $30.00

**Auditorium Supervisor Sub**
- Rate 2019/20: $30.00
- Total: $30.00

**Stagehands:**
- Electrician/Lights
  - Rate 2019/20: $30.00
  - Total: $30.00

- Backstage Technician
  - Rate 2019/20: $30.00
  - Total: $30.00

- Sound Tech / Engineer
  - Rate 2019/20: $30.00
  - Total: $30.00

**Additional Personnel (if needed):**
- Stagehand - Tier 1
  - Rate 2019/20: $30.00
  - Total: $30.00

- Stagehand - Tier 2
  - Rate 2019/20: $22.00
  - Total: $22.00

- Student Stagehand
  - Rate 2019/20: $15.00
  - Total: $15.00

**Additional Equipment Charge:**

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**Orchestra Shell Set Up**
- Rate 2019/20: $150.00
- Total: $250.00

**Stage Extension, Per Set Up**
- Rate 2019/20: $150.00
- Total: $250.00

**Wireless HH Microphone, per unit per day**
- Rate 2019/20: $35.00 per unit per day
- Total: $45.00 per unit per day

**Wireless Lavalier Microphone, per unit per day**
- Rate 2019/20: $45.00 per unit per day
- Total: $55.00 per unit per day

**Wireless Microphone, Full rig**
- Rate 2019/20: $200.00
- Total: $250.00

**Marley dance Floor, per day**
- Rate 2019/20: $150.00
- Total: $200.00

**Black Scrim/White Cyc**
- Rate 2019/20: $100.00
- Total: $200.00

**Piano Tuning/Usage**
- Rate 2019/20: $200.00
- Total: $250.00

**Additional Projector**
- Rate 2019/20: $150.00
- Total: $200.00

**NEW FEES 2019-2020**
- Full Orchestra Setup
  - Rate 2019/20: $150.00
  - Total: $200.00

- Choir Risers
  - Rate 2019/20: $150.00
  - Total: $200.00

- Stage Platforms
  - Rate 2019/20: $150.00
  - Total: $200.00

- Pipe and Drape Setup
  - Rate 2019/20: $50.00
  - Total: $50.00

- Trucking Fee
  - Rate 2019/20: $200.00
  - Total: $250.00

- Design Fee - Light, Sound, Projection
  - Rate 2019/20: $200.00
  - Total: $250.00

- Follow Spot, per day
  - Rate 2019/20: $150.00
  - Total: $150.00

**Additional Fees as Established by MGR**
- **TBD**

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**Board Approved 6.20.2019**