

**Citizen Oversight Committee – Measures M & O  
San Mateo Union High School District  
Meeting Minutes**

Meeting Date: June 4, 2014  
Place: District Office, Conference Room A  
Time: 6:00 PM  
Prepared By: Pam Chavez, Exec. Coordinator to the Deputy Supt. Business Services

**Citizen Oversight Committee members in attendance:**

Pat Griffin (PG) Brian Beswick (BB)  
Don Freeman (DF) Lee Manus-McNutt (LM)  
Jonathan Ng (JN)

**Citizen Oversight Committee members NOT in attendance:**

Mike Loy (ML)

**SMUHSD Staff and Board of Trustees members in attendance:**

Elizabeth McManus, Deputy Superintendent Business Services (EM)  
Linda Lees Dwyer, Board President (LD)  
Pam Chavez, Executive Coordinator (PC)

**Others in attendance:**

Adam Coll, Greystone West (AC)

**NOTES:**

**A. Meeting was called to order at 6:08 PM**

**B. Approval of Minutes**

1. 3/6/14 minutes were approved.

**C. Board's Response to COC's Recommendation Letter**

1. (LLD) commented that the Board accepted the findings as fact. When the Board looks at the Measure O project list again, they will take these findings into consideration. (AC) added that there has already been action to replace the glass. (EM) stated that it would be good to have COC representation at the Board meeting when they discuss new Measure O projects, or what to do with leftover Measure M money.

**D. Update on Measures M and O**

1. (AC) provided an update on Measures M and O projects
2. Work on Measure M is winding down.
3. Because of DSA requirements, there is more work to do on the SMHS and BHS Bleachers Projects than originally expected. Moved \$1M to projects for expanded scope. (EM) added that there is an additional \$12M left on the topside contingency after the \$1M. Money will most likely be spent on litigation and settlements.
4. Measure O
  - i. BHS 2-story building was bid under budget. It is now 14% complete
  - ii. SMHS Brick Building, Alten was picked as contractor. Use will be for classrooms and labs.
  - iii. (PG) asked if there was enough money left in Measure O for the Peninsula High School and District Office projects. (AC) answered yes. Discussion on decreasing value of the dollar and the need to move on these projects.
  - iv. Discussion of BHS bleachers, Principal's concerns, history of bleacher concerns.

**E. Status of Ongoing Concerns**

1. West Bay: They have made a claim for \$6.5 M. Depositions have been held. West Bay reduced their claim to \$4.2M. Next step is to go to court. Could be another year or so until final resolution.
2. Jeff Luchetti Construction: District knows it owes him money for delay, Luchetti wants to keep District on the hook until he resolves issues with his electrician. District wants to settle now. Probably will settle for \$4M.
3. Location of Peninsula High School: Board needs to decide if they want to a) wait to find property; b) put PHS at an existing comprehensive school site; or c) rebuild on PHS site.
4. Measure O Bids: previously discussed under Measure O Update. (PG) asked how much money is being budgeted for the bleachers? (AC) answered that \$4.3M was budgeted for the two bleacher projects.

**F. COC Membership**

1. New term limits: New Ed Code regulations have increased COC term limits from two 2-year terms to three 2-year terms. (PG) moved to have lawyer draft up a change to COC by-laws to reflect change. (NG) seconded, all agreed. Motion passed.
2. New member Lori Whitney will attend her first meeting in Sept [*Meeting has been moved to Oct 16*].
3. Recruiting new members: contact principals at schools for suggestions. Does Julie Hoffman have access to member roll at the taxpayer organization she belongs to?

**G. 13/14 COC Report**

1. Report is currently being fleshed out, and will be sent to members via email.

**H. Items for Next Agenda**

1. Completion of Measure M and Measure O projects
2. Litigation
3. Bylaws
4. COC members may submit any topics that they would like placed on the agenda to Pam Chavez, 650.558.2204 or [pchavez@smuhsd.org](mailto:pchavez@smuhsd.org)

**I. Set Next Regular Meeting Date**

1. Next meeting date will be Thursday September 18, 5:30 PM [*this has been moved to Thursday October 16, 5:30 PM*]

**J. Adjournment**

1. Meeting was adjourned at 7:35 PM.

**END OF MEETING MINUTES**