

**Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes**

Meeting Date: February 5, 2015
Place: District Office, Conference Room A
Time: 5:30 PM
Prepared By: Pam Chavez, Exec. Coordinator to the Deputy Supt. Business Services

Citizen Oversight Committee members in attendance:

Pat Griffin (PG)	Brian Beswick (BB)
Don Freeman (DF)	Lee Manus-McNutt (LM)
Jonathan Ng (JN)	Mike Loy (ML)
Lori Whitney (LW)	

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Linda Lees Dwyer, Board President (LD)
Bob Griffin, Board Trustee (BG)
Debbie Arobio, Capital Facilities Fiscal Manager (DA)
Pam Chavez, Executive Coordinator (PC)

Others in attendance:

Adam Coll, Greystone West (AC)

NOTES:

- A. Meeting was called to order at 5:30 PM**
- B. Approval of Minutes**
 - 1. 10/16/14 minutes were approved.
- C. Presentation of the 13/14 Bond Audit**
 - 1. Peter Glen of Nigro & Nigro presented the Audit
 - 2. Auditors gave the Measures M & O a “clean” opinion
 - 3. Only finding was for BHS arsenic remediation. A Change Order was issued to adjust the contract value to reflect actual findings and removal costs of the Dept of Toxic Substance Control that were not available at the time of the original bid.
- D. Update on Measures M and O**
 - 1. (AC) provided an update on Measures M and O projects
 - 2. Measure M pretty much wrapped up. Claims almost settled, bleachers almost closed out.
 - 3. Measure O has only 3 active projects:
 - i. BHS 2-story Building will be done by end of September
 - ii. SMHS Brick Building will be done by July
 - iii. HHS Classroom Building is going through the CEQA process. Expect it to be complete by fall 2016
 - 4. Remaining Measure M money will not be put into additional projects until all litigation is complete.
- E. Review Measure M&O Budgets and Actuals**
 - 1. (DA) reviewed the budgets and actuals. Not much change.
- F. Status on District Office & Peninsula Alternative High School**

1. Board is investigating options for location of new District Office. Looking at property in Burlingame or possibly building at current location.
 2. Looking at property in Burlingame for possible PAHS location. Other options are moving it to another school site or keep it where its at.
- G. Status of Ongoing Concerns**
1. West Bay: this will most likely move to mediation.
 2. Jeff Luchetti Construction: Mediation is complete, came to an agreement, final documents need to be signed.
 3. HHS & MHS transite panels: this issue still needs to be addressed.
 4. AHS Flood Issues: the District has determined that the flooding issues have to do with Baywood Elementary School's and the City of San Mateo's modernization projects. Water is now diverted right into Aragon's classrooms. Mold is now being found in classrooms. Our Architect is designing a civil fix for all parties, the City and Elementary District will need to pay their fair share. Seven classrooms are not in use at this point. Mold mitigation will cost between \$300,000 to \$400,000 to fix.
- H. Changed By-Laws to Reflect New Ed Code Term Limits**
1. Changes were approved by the Board of Trustees on Nov 13, 2014. Final revised version was distributed.
- I. Items for Next Agenda**
1. Cost to replace transite panels.
 2. Update of DO and PAHS facilities
 3. All litigation
 4. Possible recommendation to Board on how to spend remaining Measure M funds
 5. Develop COC Report in May – send via email for edits, final version ready for June meeting
 6. COC members may submit any topics that they would like placed on the agenda to Pam Chavez, 650.558.2204 or pchavez@smuhsd.org
- J. Set Next Regular Meeting Date**
1. Next meeting date will be Saturday June 6, 2015, 9 a.m. for site tours and regular meeting
- K. Adjournment**
1. Meeting was adjourned at 7:00 PM.

END OF MEETING MINUTES