

Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes

Meeting Date: September 17, 2015
Place: District Office, Conference Room A
Time: 5:30 p.m.
Prepared By: Pam Chavez, Exec. Coordinator to the Deputy Supt. Business Services

Citizen Oversight Committee members in attendance:

Pat Griffin (PG)	Lori Whitney (LW)
Don Freeman (DF)	Mike Loy (ML)
Jonathan Ng (JN)	Lee Manus-McNutt (LM)
Brian Beswick (BB)	

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Kevin Skelly, Superintendent
Linda Lees Dwyer, Board President (LD)
Bob Griffin, Board Trustee (BG)
Pam Chavez, Executive Coordinator (PC)

Others in attendance:

Adam Coll, Greystone West (AC)

NOTES:

A. Meeting was called to order at 5:35 p.m.

B. COC Letter to the Board

1. (DF) discussed the COC letter that was presented to the Board of Trustees concerning continued deferred maintenance funding and cost of construction increases because of Board decision delays. Board is interested in hearing recommendation from the COC on how to effectively use leftover bond monies. COC position is that it is hoped the Measure M money can be used for transite panel replacement.

C. Approval of Minutes

1. 06/06/15 minutes were approved.

D. Introduction of New Superintendent

1. Kevin Skelly introduced himself to the COC.
2. COC introduced themselves to Dr. Skelly.

E. Project Update

1. (AC) reviewed the Sept 10, 2015 Capital Facilities Report
2. Hanging lights in the new BHS building have been a concern because of potential difficulty in changing light bulbs. Zolman construction gave us a lift so we can change them easily.
3. Lease-Lease-Back is being challenged in court, and is now probably illegal. The District will be using Design Build project strategies.
4. HHS New Classroom project will be getting a budget reduction, probably will use money for stadium lighting project.

F. Review Measure M&O Budgets and Actuals

1. (DA) reviewed budget summary, \$2.8 M remaining in Measure M.

2. (DF) asked if the transite panels would fit into the language of Measure M. (EM) answered yes.
3. (DA) stated that CTE grant money has come in for Aragon CTE Building project. (EM) stated that this project would add 3,000 square feet to the CTE Building. (PG) asked if there were additional State CTE funds that the District could apply for in the future and (EM) said yes.

G. COC Report

1. (DF) stated that the COC report was given to the Board at the July 30, 2015, Board meeting. The report emphasized that a major concern for the COC was slow decision making regarding construction projects that were escalating costs.

H. Status of Ongoing Concerns

1. Bond Monies and Recommendation for Use: (EM) stated that Marc Friedman, Board President, has requested that the COC look at remaining funds and projects and come up with a priority list on how to use the remaining M & O money. (EM) said that she has reviewed the list, and has asked principals to review the list and prioritize the needs. She will bring back the biggest priorities to the Board for consideration.
2. Transite Panels: (DF) asked if the remaining Measure M \$2.8 will be enough to cover the transite panels? (EM) answered that energy efficiency codes could double the costs than originally expected for the panels. The remaining money may not be enough. (DF) asked if there would be a way to prioritize the panel replacement so that the worst ones could be done first. (EM) answered that might be an option. (DF) asked if the AHS CTE grant project would include replacing any directly involved transite panels. (EM) said it might. (LMM) asked if it would be possible to put up some type of barrier to protect the existing transite walls. (EM) said she'll look into it.
3. Dr. Skelly stated that he was going to be presenting a series of recommendations to the Board at the next Board meeting: 1) build a new District Office at our current location, 2) continue to explore obtaining an industrial building for the M&O, Food Services and IT departments, 3) explore using the Rollins Road location (now being used for D Tech) for PAHS when D Tech leaves. 4) explore using Crestmoor site for staff housing. (PG) stated that staff housing has already been done at CSM and Canada, and she could put the District in touch with people there who were involved in that project. Further discussion of logistics of new plan ensued.
4. Stadium Lights: (EM) stated that Board members want lights at 5 of the District's sites. We're the only District that doesn't have stadium lights. AYSO uses the sites, and they would like more field time, too. The project will need a CEQA, might have some push-back from the communities. (DF) asked where is the money coming from, (EM) stated from the HHS project, RDA and other District monies.

I. Items for Next Agenda

1. Updates on all ongoing concerns
2. Transite panels
3. COC members may submit any topics that they would like placed on the agenda to Pam Chavez, 650.558.2204 or pchavez@smuhdsd.org

J. Set Next Regular Meeting Date

1. Next meeting schedule for Monday Nov 30, 5:30 p.m.
2. (*Post-meeting - Ms. McManus has determined she is not available on that date, meeting rescheduled to Wed Dec 2 at 5:30)

K. Adjournment

1. Meeting was adjourned at 7:30 p.m.

END OF MEETING MINUTES