

**Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes**

Meeting Date: February 24, 2016
Place: District Office, Conference Room A
Time: 5:30 PM
Prepared by: Lisa Stanton, Exec. Coordinator to the Deputy Supt. Business Services

Citizen Oversight Committee members

in attendance:

Pat Griffin (PG)	Brian Beswick (BB)
Don Freeman (DF)	Lori Whitney (LW)
Jonathan Ng (JN)	Lee Manus McNutt (LM)

not in attendance:

Lee Manus-McNutt (LM)
Brian Beswick (BB)

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Debbie Arobio, Capital Facilities Fiscal Manager (DA)
Lisa Stanton, Executive Coordinator (LS)

Others in attendance:

Adam Coll, Greystone West (AC)

NOTES:

- A. Meeting was called to order at 5:35 p.m.**
- B. Approval of Minutes**
 - 1. December 2, 2015 minutes were approved 6-0.
- C. Update of recent relevant board or SMUHSD staff action items**
 - 1. (EM) informed all that the District staff (EM) and Superintendent Skelly are exploring the possibility of developing teacher housing on the Crestmoor site.
 - 2. (EM) also added that the new District Office will be constructed at its existing location.
 - 3. (EM) informed all that the determination of where the Alternative School is still unknown. Currently \$23M of Measure O funds remain not allocated. (EM) informed all that until the location of the alternative school is known it is unlikely that the board would allocate any more project. The enrollment has dropped significantly since the original construction cost targeted a student population of 350. The enrollment is now approximately 230.
 - 4. The COC requested that (EM) communicate to the board that the COC is very interested in having the transite paneling replacement project as a priority.
 - 5. D-Tech is will be moving its campus to Oracle which could free up the SMCOE building as a possible location for the Alternative High School. (EM) will provide new details if known by the next meeting.
- D. Project Update M&O**
 - 1. (AC) shared an austerity estimate with the COC with regard to transite paneling replacement at Hillsdale and Mills High Schools. This estimate limited the amount of replacement of the paneling to areas that do not have overhang protection. (AC) also

wanted all to realize that the costs include the upgrade to doors and windows as well as the relocation of exterior lighting, conduits and mechanical lines that run exposed on these surfaces. The costs dropped from \$31M to \$9.5M.

2. The HHS new L Classroom building is underway. Foundation work is complete. The contractor continues to struggle with El Nino rains. Steel is scheduled to being erection at the end of March.
3. The design of the HHS modernization of the existing science labs is currently underway.
4. The district office design is currently underway.
5. Construction of the Hinkley project is scheduled to start summer of 2016.
6. The possibility of installing additional lights to aluminiate the pool deck and egress walkways was requested by (JN). (EM) explained that adding the lights causes a liability as the pools were designed and programmed not to be used at night. Installing additional lights could trigger a CEQA (California Environmental Quality Act) review and could cost upwards of \$120K per site.

E. Review Budget and Actuals to Date

1. (DA) reviewed budgets for all Measure M & O capital projects.
2. Measure M has come to a close. (DA) reported that \$1.9M is available for future projects.

F. Items for Next Agenda

1. (AC) to provide a detailed cost breakdown of the SMUHSD District Office as per the request of (BB)
2. COC members may submit any topics that they would like placed on the agenda to Lisa Stanton, 650.558.2204 or lstanton@smuhsd.org

G. Set Next Regular Meeting Date

1. The *tentative* next meeting date will be Thursday May 19th at 5:30 p.m.

H. Adjournment

1. Meeting was adjourned at 7:00 PM.

END OF MEETING MINUTES