

Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes

Meeting Date: May 19, 2016
Place: District Office, Conference Room A
Time: 5:30 PM
Prepared by: Lisa Stanton, Exec. Coordinator to the Deputy Supt. Business Services

Citizen Oversight Committee members

in attendance:

Pat Griffin (PG) Cindy Montgomery (CM)
Don Freeman (DF) Lori Whitney (LW)
Jonathan Ng (JN)

not in attendance:

Lee Manus-McNutt (LM) Mike Loy (ML)
Brian Beswick (BB)

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Lisa Stanton, Executive Coordinator (LS)

Others in attendance:

Linda Lees Dwyer, Board of Trustees
Adam Coll, Greystone West (AC)

NOTES:

- A. Meeting was called to order at 5:35 p.m.**
- B. Approval of Minutes**
 - 1. February 24, 2016 minutes were approved 5-0.
- C. Update of recent relevant board or SMUHSD staff action items**
 - 1. (EM) informed all that the District staff (EM) and Superintendent Skelly are exploring the possibility of developing teacher housing on the Crestmoor site. A handout of the preliminary housing study was distributed.
 - 2. (EM) informed all that new pool deck lights were installed at Mills High School.
 - 3. (EM) informed all that the determination of where the Alternative School is still unknown. Currently \$23M of Measure O funds remain not allocated. (EM) informed all that until the location of the alternative school is known it is unlikely that the board would allocate any more project. The enrollment has dropped significantly since the original construction cost targeted a student population of 350. The enrollment is now approximately 230.
- D. Project Update M&O**
 - 1. (AC) shared a detailed project cost for the new District Office as requested by BB on February 24 2016.
 - 2. (AC) provided an update. The only current project under construction is the new HHS new L Classroom building. Structural Steel work is complete and framing and MEP rough in is underway. The project is slated for completion in January of 2017. Recent enrollment projections show that the immediate need for this building is not needed so there will be no overtime entertained to guarantee an opening for the winter semester of 2017.

3. The design of the HHS modernization of the existing science labs is currently ongoing with a target of a fall submission to DSA.
 4. The District Office design is currently underway.
 5. Air conditioning will be added to the San Mateo brick building recently modernized.
 6. Construction of the Hinkley project is scheduled to start summer of 2016.
- E. Review Budget and Actuals to Date**
1. (AC) reviewed budgets for all Measure M & O capital projects.
- F. Items for Next Agenda**
1. COC members may submit any topics that they would like placed on the agenda to Lisa Stanton, 650.558.2204 or lstanton@smuhdsd.org
- G. Set Next Regular Meeting Date**
1. The *tentative* next meeting date will be in September or October of 2016 at Hillsdale High School. It was decided that a meeting could take place on a Wednesday during these months starting with a site tour of the new building and then reconvening at a room at the Hillsdale site..
- H. Adjournment**
1. Meeting was adjourned at 7:30 PM.

END OF MEETING MINUTES