

Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes

Meeting Date: December 5, 2017
Place: District Office, 839 Hinckley, Burlingame, Glass Conference Room
Time: 5:30 pm
Prepared by: Pam Chavez, Executive Coordinator

Citizen Oversight Committee members

in attendance:

Pat Griffin (PG)	Cindy Montgomery (CM)
Don Freeman (DF)	Kerry Hyman (KH)
Mike Loy (ML)	Sherry Haber (SH)
Simon Mazzola (SM)	

not in attendance:

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Debbie Arobio, Capital Facilities Fiscal/Purchasing Manager (DA)
Pam Chavez, Executive Coordinator to the Deputy Superintendent, Business Services (PC)

Others in attendance:

Todd Lee, Greystone West (TL)

NOTES:

A. Meeting was called to order at 5:30 P.M.

B. Projects Update

1. This agenda item was moved up to Number 1 as (TL) needed to leave for another meeting.
2. (TL) updated committee on status of ongoing projects.
 - i. Peninsula High School – a recommendation to pursue 860 Hinckley as a site for the new Alternative High School will be brought to the Board of Trustees on December 13. A CEQA Constraint Study has already been done, and the only potential problem that was identified was parking and traffic. The Traffic Consultant said that was easily mitigatable. District will make an offer of the property's actual value as provided by an assessor, if it is approved to move forward. If owner does not accept, District may move to acquire by eminent domain. (CM) asked if this could lead to a lawsuit, (TL) answered that it could. Hope to acquire property by next spring or summer, and have new construction done and ready to occupy by 2020.
 - ii. New District Office Building – started project a month behind schedule, have made up time and now tracking for a July 2018 finish date. The project is on budget, it is 30% done and the contingency fund has not been touched yet.

C. Approval of Minutes

1. (PG) motion to approve and (KH) seconded. September 9, 2017 minutes were approved and recorded.

D. Introduction of new COC Members

1. New COC members Sherry Haber and Simon Mazzola introduced themselves to the committee.
- E. Update Organization Affiliations Spreadsheet**
 1. (EM) explained what this document tracks, and what the COC Bylaws state as far as representation of the different organizations in committee membership. Spreadsheet was passed for members to update their current organization memberships.
- F. Bond Projects**
 1. (EM) gave a brief history of Measure D, M, and O Bonds for the new members
 2. (ML) asked how the District's solar panels were doing. (EM) answered that they were working well.
 3. (PG) asked if the Board has done anything about the transite panels yet? (EM) answered no, the panels don't appear to be a priority for the Board. A very lengthy conversation ensued regarding the safety issues surrounding the transite panels, the presence of rats at Hillsdale High School that have chewed through the panels, and the financial cost it would take to remedy the situation. Frustration was expressed about the continuing ignoring of this problem. Discussion of another possible field trip to one or more of the affected schools to draw additional attention to the problem.
- G. Financial Update**
 1. (DA) went over Measure M and O financials.
 2. (CM) asked if there will be any money left over to put towards sustainability or other projects. (DA) answered that there is no way to tell until the Alternative High School Project is completed.
- H. Other Capital Projects**
 1. (EM) explained that these projects were being funded by Deferred Maintenance and RDA monies, not Bond monies, are being reviewed for information only.
 2. CHS Science Wing is not in parity with the rest of the District. It has no air conditioning, no internet, not sink in labs, no ventilation. Has been approved for Modernization. (CM) asked what will be the cost, (DA) answered around \$8M. (PG) asked what will be the funding source, (EM) answered a bunch of different pots, including RDA.
 3. HHS administrative office layout is not working for the staff's needs. Will be looked at for a different layout.
 4. BHS, the 3 portables in the back behind the music room were originally meant to be temporary. Enrollment is increasing, need additional classroom space, now looking into making them permanent.
 5. BHS pool deck will be redone between May – Aug 2018. The BAC will be paying half..
- I. Items for Next Agenda:**
 1. PHS update, transite panel concerns. (Individual COC members will discuss this with the Board members they know one-on-one)
 2. COC members may submit any topics that they would like placed on the agenda to (EM)'s new Executive Coordinator. Executive Coordinator will send email address to members when he/she is hired. Phone number will remain the same: 650.558-2204.
 3. **Set Next Regular Meeting Date:** The next meeting date will be Monday March 5 at 5:30 P.M.
- J. Adjournment**
 1. Meeting adjourned at 6:35 PM.

END OF MEETING MINUTES