

Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes

Meeting Date: March 26, 2018
Place: District Office, 839 Hinckley, Burlingame, Glass Conference Room
Time: 5:30 pm
Prepared by: Pam Martinez, Executive Coordinator

Citizen Oversight Committee members

in attendance:

Pat Griffin (PG) Cindy Montgomery (CM)
Don Freeman (DF) Mike Loy (ML)
Simon Mazzola (SM)

not in attendance:

Kerry Hyman (KH)
Sherry Haber (SH)

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Debbie Arobio, Capital Facilities Fiscal/Purchasing Manager (DA)
Pam Chavez, Executive Coordinator to the Deputy Superintendent, Business Services (PC)

Others in attendance:

Todd Lee, Greystone West (TL)

NOTES:

A. Meeting was called to order at 5:32 P.M.

B. Approval of Minutes

1. (PG) motion to approve and (DF) seconded. December 5, 2017 minutes were approved and recorded.

C. Projects Update

1. (TL) updated committee on status of ongoing projects.
 - i. New District Office – (TL) project is in progress and we continue to have a July 13, 2018 move-in date. We had an incremental cost on the roofing as well as overtime for construction employees. We had to abide to new codes for exterior work of the building and it will be completed by end of April. Ceilings will be added by end of March. (EM) explained that in addition to the new structure we are spending money on building new technology. The new district office will have more conference room spaces that will be available to accommodate small, medium and large groups. The cubicle space will now consists of a 4ft by 6 ft. area. The project continues to be within our budget.
 - ii. HHS and AHS Turf Replacement: (TL) stated that the stadium fields are over 10 years old. (EM) informed the group that we will have a GMAT analysis to see if the turf is safe. It costs approximately \$700K to replace the turf field and \$2 million dollars to install a brand new one.
 - iii. CHS Science Classrooms: (TL) explained that we will be accommodating 7 labs at CHS. We will be implementing modular buildings. The teachers are

in dire need of standard size labs along with the modernization of technology features, such as wireless capability in the classrooms and flowing water. The project has been bid and awarded and we are in the process of working with DSA. The funding source for this project is under measure RDA.

- iv. BHS Modular Classrooms: (TL) informed that there will be a total of 3 portable classrooms at BHS. Originally, interim housing on wood foundations was being used. We will be removing the interim housing and replacing with three new modular classrooms. This project has bid and has been awarded. On May 31, 2018 everything is vacant and on Monday, June 4, 2018 excavation begins. We will try to sell the old buildings. Older modular buildings can sell for \$6,000.
- v. SMHS Lockers: (TL) stated that San Mateo High is in need of 400 new lockers. We are scheduled to install samples of the two and three tier lockers during the summer.
- vi. AHS Boiler: (TL) stated that a new boiler needs to be installed at the Performance Art Center at Aragon High School. We received bidders for this \$350K project.
- vii. HHS Boiler: (TL) explained that we will be removing one giant boiler and replacing and installing eight small boilers. The project budget is \$1.2 million and we only received one single bidder.
- viii. HHS Admin Modification: (TL) stated that we will be installing new cabinetry and new paint.
- ix. SMHS Tuck Pointing: (TL) explained that San Mateo High School has an old water infiltration system located in the music building. We need to repair the mortar in between the bricks and replace the grout that fell out.
- x. SMHS Clock Tower: (TL) stated that this project is out to bid.
- xi. Peninsula High School – (EM) provided a status update on the new Alternative High School site. The Board is scheduled to approve the CEQA submission. We submitted an application to DTSC and CDE. (EM) provided a brief history on the owner of 860 Hinckley. The owner had had the property up for sale a while back and did not sell the building. He has kept it vacant for quite some time. We conducted an appraisal and soon after, the owner moved a printing machine at the site and remodeled the front doors and installed a company sign. The 860 Hinckley owner decided to use his own appraiser. The current cost of the building is \$5.6 million and it was noted that it's to his advantage to sell it under eminent domain. He has a better opportunity off any profits he obtains with eminent domain. There is a tentative date for demolition of the building on April 2019. Target date for school completion of the building is August 2020.

D. Measures M & O Financial Update

- 1. (DA) went over Measure and O financials.

E. Hillsdale High School Transite Panel Tour

- 1. (EM) stated that we would reschedule the Hillsdale High School transite tour to a later date given schedule availability. The target date for a tour will be mid April 2018. The panels continue to not be a priority for the Board; however, if and when the new potential bond measure gets approved, we can certainly use money for the transite panel replacement.

F. Potential New Bond

1. (EM) provided an update and stated that she had met with two pollsters regarding a potential new bond measure that would go on the ballot in November 2018. (EM) informed us that San Bruno is doing a bond measure for their elementary school and wanted to ensure that our potential bond measure didn't impact San Bruno's. The board will be deciding if they would like to proceed with conducting a poll during the summer. (EM) explained the five facility categories for potential capital facilities projects which would consist of 1) education, 2) sustainability, 3) safety, 4) modernizations and 5) facilities for enrollment growth. The school populations will stay stable, but we may need to add new classrooms to school sites. In addition, the topic of school safety was brought up given the active shooter situations recently posted in the news. Suggestions were made on what to call the potential bond measure and (CM) suggested "Measure S" for safety.

G. Items for Next Agenda

1. Discuss outcome of transite panel tour at Hillsdale High School.
2. PHS update
3. New District Office Tour scheduled for same day of next meeting.
4. **Set Next Regular Meeting Date:** The next meeting date will be Monday May 14, 2018 at 5:00 P.M. at 650 N. Delaware Street. We will take a tour of the new district office construction site and then resume our meeting at the existing building at 650 N. Delaware Street.

H. Adjournment

1. Meeting adjourned at 7:00 PM.

END OF MEETING MINUTES