

# San Mateo Union High School District Minutes

## Regular Meeting

September 28, 2017 7:00 PM  
San Mateo Adult School

789 East Poplar

San Mateo, CA 94401

CLOSED SESSION - 5:30 PM

ADULT SCHOOL, ROOM 29

### Attendance Taken at 7:00 PM:

#### Present:

Linda Lees Dwyer  
Marc Friedman  
Robert Griffin  
Peter Hanley  
Greg Land

### A. CALL TO ORDER

#### Minutes:

President Hanley called the Closed Session to order at 5:30 p.m.

### B. ROLL CALL

#### Minutes:

In attendance in Closed Session, President Hanley, Vice-President Dwyer, Clerk Land, Trustee Friedman and Trustee Griffin

### C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

### D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [\*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [\*] Public Employee Evaluation pursuant to Government Code Section 54957 - Principals

D.2. [ ] Public Employee Appointment/Employment pursuant to Government Code Section 54957

D.3. [ \* ] Conference with Legal Counsel-Anticipated Litigation; pursuant to Government Code Section 54956.9-One (1) Case

D.4. [ ] Liability Claims pursuant to Government Code Section 54957.1

D.5. [ ] Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9(d) (1)

D.6. [\* ] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [\*] Conference with Real Property Negotiator-Agency Negotiator's: Kevin Skelly, Superintendent-Property-300 Piedmont Avenue, San Bruno and 860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [\* ] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [ \* ] Confidential Student Discipline-Two (2) Cases

D.10. [ ] Confidential Student Matters

#### **E. OPEN SESSION (SMART CENTER)**

Minutes:

President Hanley called the Open Session to order at 7:08 p.m.

President Hanley reported in Closed Session the Board upon the motion of Vice-President Dwyer, and seconded by Clerk Land, moved to approve the Stipulated Expulsion case #17/18-02 and 17/18-04 with a vote of 5 to 0.

President Hanley reported in Closed Session the Board upon the motion of Clerk Land, and seconded by Vice-President Dwyer, moved to approve one Special Education Settlement Case #1718-004 with a vote of 5 to 0.

#### **F. ROLL CALL**

Minutes:

In attendance, Trustee Robert Griffin, Trustee Marc Friedman, Clerk Greg Land, Vice-President Linda Lees Dwyer and Board President Peter Hanley. There was no student board member in attendance.

#### **G. PLEDGE OF ALLEGIANCE TO THE FLAG**

Minutes:

The pledge of allegiance to the flag was led by Superintendent Skelly.

#### **H. PUBLIC AND/OR GOVERNING BOARD COMMENTS**

Minutes:

President Hanley called for a moment of silence for the victims of natural disasters in Florida, Puerto Rico, Texas and Mexico.

Trustee Griffin reported he attended his 50th anniversary reunion for San Mateo High School.

Trustee Friedman reported he attended the Mills Light Ceremony. He invited the board members and Superintendent to attend the San Mateo County School Board Association meeting on October 28, 2017.

Clerk Land reported he has attended several Burlingame football games. He attended the CSBA Region 5 Joint Dinner Meeting & Roadshow at Skyline College.

Vice-President Dwyer attended the Mills High School stadium lights ceremony. She commended Pam Duszynski, Mills principal, for engaging the community and for being so welcoming.

President Hanley thanked everyone for their concern and kind messages during his recent health challenge.

#### **I. COMMUNICATIONS TO THE BOARD OF TRUSTEES**

#### **J. CONSENT AGENDA**

Minutes:

The board upon the motion of Trustee Griffin, and seconded by Vice-President Dwyer, moved to approve the consent agenda with a vote of 5 to 0.

##### **J.1. Acceptance of Report of Investments**

##### **J.2. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders**

##### **J.3. Approval of the Renewal Community Benefit Agreement between the Peninsula Health Care District and San Mateo Union High School District**

##### **J.4. Approval of Change Orders for Measure O Capital Facilities Projects**

##### **J.5. Approval to Reject Bid for the San Mateo High School Brick Building Tuck & Point Project**

##### **J.6. Approval to File Notice of Completion for Capital Facilities Projects**

#### **K. REGULAR REPORTS**

##### **K.1. Report of the Superintendent**

Minutes:

Superintendent Skelly reported on the Landed program. This program supports teachers and staff members who are interested in purchasing a home. More information will follow on this program. He updated the board on the building progress of the new district office. A slide show will be shared at the October 26 board meeting.

##### **K.2. Report of the Student Board Member**

Minutes:  
none

**K.3. Report of the District Teachers' Association Representative**

Minutes:  
none

**K.4. Report of the CSEA Chapter 519 Representative**

Minutes:  
none

**K.5. Report of the San Mateo Adult School Teachers Association**

Minutes:  
Dave Doneff, Adult School Teachers Union President, reported the Adult School is serving more students than ever before. He reported the campus is being used morning, afternoon and evening. Sharing the campus with D-Tech in the afternoon and the new ESL bridge class for students under 18 to get their high school diploma has gone well. They do have some concerns for the coming year. The Adult School is continuing to work with our ACCEL consortium. There was great article in the Daily Journal regarding DACA written by Kevin Skelly and Sheri Costa. The Adult School supports the efforts of the District in their endeavors.

**L. SPECIAL REPORTS AND APPEARANCES**

**L.1. Summer School 2016-2017 Report**

Minutes:  
Ron Campana, Principal of Peninsula Alternative High and Andrea Gould, Summer School Principal, provided the board with information on the summer school 2017 program, as well as, some recommendations for summer school for next year.

**L.2. 2017-18 District Academic Goals Presentation**

Minutes:  
Director of Curriculum and Instruction Brian Simmons presented an overview of the 2017-18 Academic Achievement Report.

**L.3. Presentation: Teacher Evaluation Measurement Data**

Minutes:  
Deputy Superintendent Kirk Black, Director of Curriculum and Instruction Brian Simmons and Michele Fichera, Professional Development Coordinator presented a review of the SMARTE Goals and results from the 2016-17 pilot teacher evaluation system. Involved on the PAR committee is Principal Yvonne Shiu, Principal Jeff Gilbert and Kirk Petersen who were in attendance.

**M. CONSTRUCTION**

**N. DIVISION OF HUMAN RESOURCES**

**N.1. Approval of Personnel Actions**

**Motion Passed:** Approve the attached personnel actions, including the addendum. Passed with a motion by Linda Lees Dwyer and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.2. Public Hearing on the California School Employees Association (CSEA) and Confidentials Salary Schedules**

Minutes:

President Hanley opened the public hearing on the provisions of the Form AB 1200 for the California School Employees Association's (CSEA) 2017-2018, Chapter 519 and Confidential Employee Salary Schedules. No response

President Hanley closed the public hearing on the provisions of the Form AB 1200 for the California School Employees Association's (CSEA) 2017-2018, Chapter 519 and Confidential Employees Salary Schedules.

**N.3. Public Hearing on San Mateo Union High School District's Teachers' Association 2017-2018 Salary Schedule**

Minutes:

President Hanley opened the public hearing on the provisions of the Form AB 1200 for the San Mateo Union High School District's Teachers' Association 2017-2018 Salary Schedule. No response

President Hanley closed the public hearing on the provisions of the Form AB 1200 for the San Mateo Union High School District's Teachers' Association 2017-2018 Salary Schedule.

**N.4. Approval of the California School Employees Association (CSEA), Chapter 519 and Confidentials 2017-2018 Salary Schedule**

**Motion Passed:** Approve the California School Employees Association (CSEA), Chapter 519 and Confidential Employees 2017-18 salary schedule, as contained in the attachment. Passed with a motion by Greg Land and a second by Robert Griffin.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**N.5. Approval of the San Mateo Union High School District's Teachers' Association 2017-18 Salary Schedule**

**Motion Passed:** Approve the San Mateo Union High School District's Teachers' Association 2017-18 salary schedule, as contained in the attachment. Passed with a motion by Linda Lees Dwyer and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin

No Peter Hanley  
Yes Greg Land

**O. INSTRUCTIONAL SERVICES**

**O.1. Adoption of Resolution for and Approval of Certification:  
Textbooks and Instructional Materials**

**Motion Passed:** Adopt and approve the resolution for certification of textbooks and instructional materials, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.

Yes Linda Lees Dwyer  
Yes Marc Friedman  
Yes Robert Griffin  
Yes Peter Hanley  
Yes Greg Land

**P. DIVISION OF STUDENT SERVICES**

**Q. DIVISION OF BUSINESS SERVICES**

**R. BOARD OPERATIONS**

**R.1. Review and Discuss the Specific Board Policies May 2017 Updates  
- Part One**

Minutes:

The Board approved moving the Specific Board Policies May 2017 Updates - Part One to the consent agenda on the October 12 board meeting agenda.

**S. REQUESTED BOARD ITEM**

**T. ADJOURNMENT**

Minutes:

There being no further business the meeting was adjourned at 9:21 p.m.

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Board President

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Board Clerk