San Mateo Union High School District
Minutes
Regular Meeting
March 29, 2018 7:00 PM
San Mateo Adult School
789 East Poplar
San Mateo, CA 94401

CLOSED SESSION - 5:30 PM
ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:

Present:
Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:
President Dwyer called the Closed Session to order at 5:30 p.m.

B. ROLL CALL

Minutes:
In attendance in Closed Session, President Dwyer, Vice-President Land, Clerk Friedman, Trustee Griffin and Trustee Hanley.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:
none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.

D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957

D.2. [*] Public Employee Appointment/Employment pursuant to Government Code Section 54957-Assistant Superintendent of Curriculum and Instruction, Assistant Principal I San Mateo High School,
Assistant Principal I Peninsula High School, and Assistant Director Special Education

D.3. [ ] Conference with Legal Counsel-Anticipated Litigation; pursuant to Government Code Section 54956.9

D.4. [ ] Liability Claims pursuant to Government Code Section 54957.1

D.5. [ ] Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9(d)(1)

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Agency Negotiator's: Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [ ] Confidential Student Discipline

D.10. [ ] Confidential Student Matters

E. OPEN SESSION (SMART CENTER)

Minutes:
President Dwyer called the Open Session to order at 7:00 p.m.

President Dwyer reported there was nothing to report out from Closed Session.

F. ROLL CALL

Minutes:
In attendance, Trustee Peter Hanley, Trustee Robert Griffin, Clerk Marc Friedman, Vice-President Greg Land, President Linda Lees Dwyer and Student Board Member Josh Hafter.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:
The Pledge of Allegiance to the flag was led by the daughter of the new Assistant Director of Special Education, John Bartfield.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:
Trustee Hanley reported he and Superintendent Skelly attended the SF2 meeting in Sacramento and he attended the Annual Charter School conference in San Diego.

Trustee Griffin-nothing to report
Clerk Friedman reported he had lunch at Burlingame High School with 40 Italian exchange students.

Vice-President Land reported he was busy at his school. They had their international week. He was glad to see his former students from Roy Cloud School.

President Dwyer reported she attended the international food fair at San Mateo High School. She went to the open house at San Mateo High School.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

Minutes:
none

J. CONSENT AGENDA

Minutes:
The board upon the motion of Clerk Friedman, and seconded by Vice-President Land, moved to approve the consent agenda less item J3 Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders and item J8 Approval to Award Contract for Burlingame High School Public Address System project with a vote of 5 to 0.

The board upon the motion of Trustee Griffin, and seconded by Vice-President Land, moved to approve item J3 Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders with the correction to the total amount of $906,657.57 adding Cupertino contract of $103,720.00 to increase the recommended amount for approval to $1,010,377.57 with a vote of 5 to 0.

The board upon the motion of Trustee Griffin, and seconded by Trustee Hanley, moved to approve item J8 Approval to Award Contract for Burlingame High School Public Address System project with a vote of 5 to 0.

J.1. Approval of the Revised Management/Classified Employees' Holiday Schedule for 2018-2019

J.2. Approve the 2018 Graduation Date, Time and Location for the San Mateo Adult School

J.3. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.4. Approve the Minutes from the March 8, 2018 Board Meeting

J.5. Approval to File Notice of Completion for Capital Facilities Projects

J.6. Approve the Revised BP 7325 and AR 7325 - District Stadium Lights and Public Address Systems

J.7. Approval to Award Contract for Aragon High School and Burlingame High School Backstop Replacement Project
J.8. Approval to Award Contract for Burlingame High School Public Address System Project

J.9. Acceptance of Gifts to the District

J.10. Confirmation of Bills and Salaries for February 2018

J.11. Declaration of and Authorization to Dispose of Surplus Property

J.12. Approve the Revised Job Description for the Athletic Director Position

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:
Superintendent Skelly reported on the WASC accreditation visits at the six comprehensive high schools. He introduced the Burlingame Robotics Team. The robotics team gave a short demonstration with their robot. Elizabeth McManus introduced Dwayne Taylor, the New Facilities Use General Manager. Principal Shiu introduced Patty Frias, the new Assistant Principal I for San Mateo High School, Superintendent Skelly introduced John Bartfield, the new Assistant Director of Special Education and Julia Kempkey, the new Assistant Superintendent of Curriculum and Instruction. Principal Campana introduced Fred Wolfgramm, the new Assistant Principal at Peninsula High School.

K.2. Report of the Student Board Member

Minutes:
Student Board Member Josh Hafter reported Hillsdale High School had their elections for the Associate Student Body leadership. Capuchino High School had a pie eating contest to commemorate March 14 (3/14) and tomorrow students will be throwing colorful powder at each other on the stadium field. Mills High School had their social justice month, Aragon High School had a candidate’s convention and they had a spirit week. San Mateo High School did a food truck festival and international week.


Minutes:
no report

K.4. Report of the CSEA Chapter 519 Representative

Minutes:
no report


Minutes:
Adult School representative reported the union has sent a letter to the district to open contract negotiations. April 9 to April 13 is Adult Education week. Former students will sit on the student success panel. They will share their stories about the key to their success in college, career and community. The panels will be held Wednesday,
April 11 at 7:15 p.m. and 8:20 p.m. and on Thursday, April 12 at 9:30 a.m. and 10:50 a.m. The board is invited to attend. Two student leaders accompanied by a teacher presented at the National COABE conference in Arizona.

L. SPECIAL REPORTS AND APPEARANCES

L.1. Presentation: Homework Committee

Minutes:
Deputy Superintendent Kirk Black presented the Homework Committee draft homework policy and regulation.

L.2. District Safety Plan Presentation

Minutes:
Director of Student Services Don Scatena presented the District Safety Plan presentation.

M. CONSTRUCTION

M.1. Approve Updated Schematic Design for Project No. 0063: New Continuation High School / Alternative High School

Minutes:
John Dybczak with Quattrocchi Kwok Architect presented the schematic design for the New Continuation High School / Alternative High School.

Motion Passed: Recommend the Board of Trustees approve the updated schematic designs for the New Continuation High School / Alternative High School. Passed with a motion by Greg Land and a second by Peter Hanley.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

M.2. New Continuation High School/Alternative High School Project

Minutes:
Public Comment: Mark Leininger, Vice-President ABX Engineering, addressed the board on the New Continuation High School/Alternative High School Project

President Dwyer reported the board with the motion of Clerk Friedman, and seconded by Vice-President Land, to approve the "A Resolution of the Board of Trustees of San Mateo Union High School District, Authorizing Exemption from Local Zoning and Land Use Ordinances for the New Continuation High School/Alternative High School (Project) and the Expenditure of Measure O Bond Funds for the Ordering of Improvements to the Project" with a vote of 5 to 0.

President Dwyer reported the board with the motion of Trustee Griffin and seconded by Clerk Friedman, to approve the "A Resolution of the Board of Trustees of San Mateo Union High School District, Adopting the Mitigated Negative Declaration as to the New Continuation High
President Dwyer opened the public hearing to consider adopting the
resolution finding that the property complies with site selection
standards established by the California Department of Education at
9:17 p.m.

President Dwyer closed the public hearing to consider adopting the
resolution finding that the property complies with site selection
standards established by the California Department of Education" at
9:17 p.m.

Todd Lee, Greystone West presented the California Department of
Education Site Selection presentation.

President Dwyer reported the board with the motion of Trustee Hanley,
and seconded by Trustee Griffin, moved to approve the "A Resolution
of the Board of Trustees of San Mateo Union High School District,
Finding that the proposed site for the New Continuation High
School/Alternative High School (Project) complies with the Site
Selection Standards Established by the California Department of
Education" with a vote of 5 to 0.

President Dwyer opened the public hearing to consider adopting the
resolution authorizing and directing the condemnation of the property
and declaring the public necessity therefor at 9:24 P.M.

President Dwyer closed the public hearing to consider adopting the
resolution authorizing and directing the condemnation of the property
and declaring the public necessity therefor at 9:25 P.M.

President Dwyer reported the board upon the motion of Vice-President
Land, and seconded by Trustee Hanley, moved to approve the "A
Resolution of the Board of Trustees of San Mateo Union High School
District, Authorizing and Directing the Condemnation of Certain Real
Property in the County of San Mateo, State of California, and
Declaring the Public Necessity Therefor for the New Continuation High
School/Alternative High School (Project)" with a vote of 5 to 0.

N. DIVISION OF HUMAN RESOURCES

N.1. Approve the Contract for the Assistant Superintendent of
Curriculum and Instruction Position

Motion Passed: Approve the recommendation of Julia Kempkey, Ed.D.
for the new position of Assistant Superintendent of Curriculum and
Instruction. Dr. Kempkey's contract is contained in the attachment.
Passed with a motion by Marc Friedman and a second by Greg Land.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

N.2. Approve the Contract for the Assistant Director of Special
Education
Motion Passed: Approve the recommendation of John Bartfield for the new position of Assistant Director of Special Education. Mr. Bartfield's contract is contained in the attachment. Passed with a motion by Greg Land and a second by Marc Friedman.
Yes  Linda Lees Dwyer
Yes  Marc Friedman
Yes  Robert Griffin
Yes  Peter Hanley
Yes  Greg Land

N.3. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Marc Friedman and a second by Peter Hanley.
Yes  Linda Lees Dwyer
Yes  Marc Friedman
Yes  Robert Griffin
Yes  Peter Hanley
Yes  Greg Land

N.4. Approve the Revised Resolution for Temporary Certificated Employees

Motion Passed: Approve the revised Resolution for Temporary Certificated Employees, as contained in the attachment. Passed with a motion by Peter Hanley and a second by Greg Land.
Yes  Linda Lees Dwyer
Yes  Marc Friedman
Yes  Robert Griffin
Yes  Peter Hanley
Yes  Greg Land

N.5. Review, Discuss and Approve the Job Description for the New Certificated Position of Behavior Specialist

Motion Passed: Review, discuss and approve the job description for the new certificated position of Behavior Specialist, as contained in the attachment. Passed with a motion by Greg Land and a second by Marc Friedman.
Yes  Linda Lees Dwyer
Yes  Marc Friedman
Yes  Robert Griffin
Yes  Peter Hanley
Yes  Greg Land

O. INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

Q. DIVISION OF BUSINESS SERVICES

R. BOARD OPERATIONS
R.1. Review and Discuss the Specific Board Policy-BP 6145 and Administrative Regulation-AR 6145 - Extracurricular and Cocurricular Activities

Minutes:
The Review and Discuss the Specific Board Policy-BP 6145 and Administrative Regulation-AR 6145 - Extracurricular and Cocurricular Activities will be brought back for further discussion on the April 19 board agenda.

R.2. Review and Discuss the Specific Board Policies - October 2017 Updates Part One

Minutes:
The board approved moving the Review and Discuss the Specific Board Policies - October 2017 Updates Part One to the April 19 consent agenda.

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:
There being no further business the meeting was adjourned at 10:07 p.m.