San Mateo Union High School District
Minutes
Regular Meeting
June 07, 2018 7:00 PM
San Mateo Adult School
789 East Poplar
San Mateo, CA 94401
and
2555B Shangri La
Lemoore, CA
CLOSED SESSION - 5:00 PM
ADULT SCHOOL, ROOM 29

Attendance Taken at 7:00 PM:
Present:
Linda Lees Dwyer
Marc Friedman
Robert Griffin
Peter Hanley
Greg Land

A. CALL TO ORDER

Minutes:
President Dwyer called the Closed Session to order at 6:10 p.m.

B. ROLL CALL

Minutes:
In attendance Trustee Griffin, Trustee Hanley, Clerk Friedman, Vice-President Land and President Dwyer.

C. PUBLIC AND/OR GOVERNING BOARD COMMENTS ON CLOSED SESSION ITEMS

Minutes:
none

D. CLOSED SESSION

Anyone wishing to address the Board regarding Closed Session items may do so at this time.

Items [*] marked are scheduled for discussion at this meeting. All proceedings are reported to the public in open session where action is taken or staff is given direction.
D.1. [*] Public Employee Evaluation pursuant to Government Code Section 54957 - Superintendent Evaluation

D.2. [*] Public Employee Appointment/Employment pursuant to Government Code Section 54957 - San Mateo Assistant Principal II and Mills Assistant Principal II

D.3. [*] Conference with Legal Counsel-Existing Litigation; "Eminent domain lawsuit, San Mateo Union High School District v. Herbert Wei (as Trustee of the Wei Family 2002 Trust), et al."-pursuant to Government Code Section 54956.9

D.4. [ ] Liability Claims pursuant to Government Code Section 54957

D.5. [ ] Conference with Legal Counsel-Existing Litigation pursuant to Government Code Section 54956.9(d)(1)

D.6. [*] Conference with Labor Negotiators pursuant to Government Code Section 54957.6

D.7. [*] Conference with Real Property Negotiator-Agency Negotiator's:-Kevin Skelly, Superintendent and Elizabeth McManus, Deputy Superintendent Business Services-Property-860 Hinckley Road, Burlingame-pursuant to Government Code Section 54956

D.8. [*] Public Employee Discipline/Dismissal/Release/Complaint pursuant to Government Code Section 54957

D.9. [ ] Confidential Student Discipline

D.10. [ ] Confidential Student Matters

E. OPEN SESSION (SMART CENTER)

Minutes:
President Dwyer called the Open Session to order at 7:11 p.m.

President Dwyer had nothing to report from Closed Session.

F. ROLL CALL

Minutes:
In attendance Trustee Peter Hanley, Trustee Robert Griffin, Clerk Marc Friedman, Vice-President Greg Land and President Linda Lees Dwyer.

G. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:
The pledge of allegiance to the flag was led by Tim Doyle, Director of the Adult School.

H. PUBLIC AND/OR GOVERNING BOARD COMMENTS

Minutes:
Public Comment: Mary Rustia addressed the board on compensation for the teachers.
Trustee Hanley reported he attended the Hillsdale and Middle College graduations and they both went very smoothly. He announced he is going to seek another term on the board this November.

Trustee Griffin reported he enjoyed the graduation ceremonies at Peninsula and Aragon. Dr. Cesar Cruz, a graduate from Harvard with a doctorate in education, spoke at the Peninsula graduation. He was a fiery speaker and Mr. Griffin enjoyed the message. Trustee Griffin announced he will be seeking another term on the board in November.

Clerk Friedman reported he enjoyed the San Mateo High School graduation. Regrettably the weather was not the best.

Vice-President Land reported from an elementary perspective and being the principal of an elementary school, he was in awe of the Burlingame and Capuchino high school principals and their staffs regarding how smoothly the graduation ceremonies ran. There was a wonderful tribute to Principal Shamar Shanks.

President Dwyer recognized Kenneth Erwin LaCrosse who passed away April 2018. He taught and coached at Capuchino High School during the Peninsula's golden age of sports and he was inducted into the Capuchino Coaching Hall of Fame in 1997. President Dwyer attended the graduation ceremony at Mills High School and she announced she will be running for another term on the board in November.

I. COMMUNICATIONS TO THE BOARD OF TRUSTEES

Minutes:
none

J. CONSENT AGENDA

Minutes:
The board upon the motion of Clerk Friedman, and seconded by Vice-President Land, moved to approve the consent agenda with a vote of 5 to 0.

J.1. Ratification of Individuals to Serve as Representatives to the CIF/CCS Leagues

J.2. EL Reclassification Criteria for the 2018-19 School Year

J.3. Approve the Specific Board Policies - October 2017 Updates Part Three

J.4. Approval of the Consolidated Application (ConAPP) Submission

J.5. Declaration of and Authorization to Dispose of Surplus Property

J.6. Authorization for Superintendent to Award the Contract for the Burlingame High School Pool Modernization Project #0210 upon DSA Approval

J.7. Confirmation of Bills and Salaries for May 2018

J.8. Acceptance of Gifts to the District
J.9. Approve Field Trip for Burlingame High School to the JEA Fall National High School Journalism Convention

J.10. Acceptance of the Memorandum of Understanding with San Mateo Middle College High School and the San Mateo County Community College District

J.11. Approve the Field Trip for Aragon High School Student to Attend Close-Up in Washington, D.C.

J.12. Approve the Specific Administrative Regulation - AR 5022.1 and Exhibit - E 5022.1 - Student and Family Privacy and Use of Pupil Information Regarding Eligibility for Free and Reduced Price Meals

J.13. Approval of Consulting Agreements, Contracts, Invoices and Purchase Orders

J.14. Approval of Change Orders for District Deferred Maintenance Projects

J.15. Approve the Teacher Induction Services Memorandum of Understanding Between the San Mateo Union High School District and the San Mateo County Office of Education

J.16. Approve the Confidential Employees Moving to a Positive Work Year

K. REGULAR REPORTS

K.1. Report of the Superintendent

Minutes:
Superintendent Skelly reported he attended the graduation ceremonies at various schools. He also attended the Skyline Middle College graduation were 7 or 8 or our students graduated. He recommended next year that one of the board members attend the graduation. He is in the process of meeting with cabinet members and principals for their end of the year meetings. Yvonne Shiu introduced Mike Holtz, the new Assistant Principal II for San Mateo.

K.2. Report of the Student Board Member

Minutes: none


Minutes:
District Teachers' Association Representative commented on the homework policy and as we continue to move forward with the policy to keep the involvement of all stakeholders close at hand. He mentioned the feedback on the PD day was very good and it is important to maintain the involvement and support of the teachers and negotiations are coming up.

K.4. Report of the CSEA Chapter 519 Representative

Minutes:

Minutes:
No report

L. SPECIAL REPORTS AND APPEARANCES

L.1. Presentation: Homework Committee

Minutes:
Deputy Superintendent Kirk Black presented the revised District BP 6154 and AR 6154 Homework/Makeup Work Policy. The board approved the District BP 6154 and AR 6154 Homework/Makeup Work policy be placed on the June 21, 2018 board agenda for approval with the suggested recommendations made by the board.

L.2. Presentation: DELAC Report Follow-Up

Minutes:
Samia Shoman, El & Compliance Manager, presented the follow-up report on DELAC to the board. The board approved the parent recommendations for the District's English Learner programs, students, and families be brought back for approval in August.

L.3. Presentation of the Local Control Accountability Plan (LCAP) 2017-2020

Minutes:
Director Brian Simmons presented the Local Control Accountability Plan (LCAP) 2017-2020.

L.4. Public Hearing of the Local Control Accountability Plan (LCAP) for 2017-2020

Minutes:
President Dwyer opened the public hearing of the Local Control Accountability Plan (LCAP) for 2017-2020 at 8:50 p.m.

President Dwyer closed the public hearing of the Local Control Accountability Plan (LCAP) for 2017-2020 at 8:50 p.m.

L.5. Presentation of the Tentative Annual Budget for Fiscal Year 2018-2019

Minutes:
Deputy Superintendent Elizabeth McManus presented the tentative Annual Budget for Fiscal Year 2018-2019.


Minutes:
President Dwyer opened the Public Hearing for the Tentative Annual Budget for Fiscal Year 2018-2019 at 9:19 p.m.

President Dwyer closed the Public Hearing for the Tentative Annual Budget for Fiscal Year 2018-2019 at 9:22 p.m.

L.7. Public Hearing on Reserves in Excess of Minimum Reserve requirement

Minutes:
President Dwyer opened the Public Hearing on Reserves in Excess of Minimum Reserve requirement at 9:23 p.m.

President Dwyer closed the Public Hearing on Reserves in Excess of Minimum Reserve requirement at 9:23 p.m.

L.8. Presentation of Annual Student Nutrition Report and Approval to Increase the Cost of a Meal

Motion Passed: The board approve the increase of brunch paid meals. Passed with a motion by Peter Hanley and a second by Greg Land.
Yes Linda Lees Dwyer
No Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

M. CONSTRUCTION

N. DIVISION OF HUMAN RESOURCES

N.1. Approval of Personnel Actions

Motion Passed: Approve the attached personnel actions, including the addendum. Passed with a motion by Greg Land and a second by Robert Griffin.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Absent Peter Hanley
Yes Greg Land

N.2. Approve the Revised Athletic Trainer Job Description

Motion Passed: Approve the revised Athletic Trainer job description, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Absent Peter Hanley
Yes Greg Land

N.3. Review, Discuss and Approve the Job Description for the New Position of District Instructional Coach Lead Teacher

Motion Passed: Review, discuss and approve the job description for
the new position of District Instructional Coach Lead Teacher, as contained in the attachment. Passed with a motion by Marc Friedman and a second by Greg Land.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

O. INSTRUCTIONAL SERVICES

P. DIVISION OF STUDENT SERVICES

P.1. Approval of Agreement with the San Mateo Union High School District and the San Mateo County Superintendent of Schools for Community School Educational Services (Gateway)

Q. DIVISION OF BUSINESS SERVICES

Q.1. Approve the 2018-19 Facilities Use Fees

Motion Passed: Approve the 2018-19 Facilities Use fees. Passed with a motion by Marc Friedman and a second by Greg Land.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

R. BOARD OPERATIONS

R.1. Candidate Filing for the November 6, 2018 Statewide Election

Motion Passed: Determine the policy for the items contained in the attached letter for Mark Church, Chief Elections Officer. Passed with a motion by Peter Hanley and a second by Greg Land.
Yes Linda Lees Dwyer
Yes Marc Friedman
Yes Robert Griffin
Yes Peter Hanley
Yes Greg Land

S. REQUESTED BOARD ITEM

T. ADJOURNMENT

Minutes:
There being no further business the meeting was adjourned at 9:55 p.m.

[Signature]
Board President

[Signature]
Board Clerk